

# Looking for staff?

**CVGT Australia** has **reliable** and **productive job seekers** with the **right skills** and **strengths** ready to work for you.



# Looking for staff?

What would you say if we could offer you an employee that is reliable, productive and has the right skills and strengths? **You'd probably say "they're hired!"**



**At CVGT Australia our promise is to provide employers with work-ready people. We're serious about getting the right people into the right job, so we make sure our job seekers have the right skills and strengths and are ready to work for you.**

Our staff will talk to you to understand your business and staffing needs. Then we'll match this to our extensive database of quality candidates to deliver the perfect match for your business.

We will be with you every step of the way. Our **free** recruitment services include:-

- Shortlisting applicants
- Assisting with interview questions
- Arranging and participating in interviews
- Providing an interview room
- Assisting with all the paperwork.

When you employ one of our job seekers, we'll stay in touch to make sure you're happy.

## **Wage subsidies**

The Australian Government offers a range of incentives to employers when employing an eligible job seeker, apprentice or trainee.

CVGT Australia can provide you with the most recent information on available incentives.

## **Our Networks**

We are actively involved in the communities where we operate through a range of business and other networks. We employ local people who have the skills, knowledge and local expertise to deliver to your expectations.



We can link you to other businesses including training organisations, business advisory services, peak bodies and other professional services that can provide information on wage subsidies, traineeships, apprenticeships and advice on workplace modifications for job seekers with a disability.

### **Employer of the Year**

Local businesses and employers are at the heart of strong local communities. We are committed to recognising and celebrating the role you play through our annual 'Employer of the Year' awards. The 'Employer of the Year' awards ceremony will celebrate and showcase the best employers in your region to the whole community.

### **Employer Workshops**

As part of our ongoing commitment to your business, we offer bi-annual employer workshops to ensure you find the perfect candidate for the job. These free workshops will help you learn ways to initiate and maintain healthier relationships within your workplace and keep your business healthy.

Benefits to employers:

- advice from business and industry experts
- advice on managing multiculturalism in the workplace and interaction with community leaders
- introduce some of our job-ready people to you.

### **About Us**

We are a not-for-profit, unlisted public company that provides a range of employment services across Victoria, New South Wales and Tasmania.

We've worked hard to build trust and become a strong presence in employment services. We've been in the industry for more than 30 years because our focus has always been on our employers as our primary customer - we know that without you there are no jobs!

We have a reputation for providing our employers with work-ready candidates; that's how we deliver positive economic and social benefits to the community.

### **Employer Translating & Interpreter Service**

If you speak a language other than English or have difficulty reading, you can get help. We offer free interpreter and translation services to help you do your business with us.

It's important to us that you understand the information we give you. Our staff can arrange for an interpreter to assist you when discussing your needs with us and can arrange for our documents to be translated if needed.



## Where to start

Contact your local CVGT Australia today to book a free work place consultation with one of our expert staff to discuss how we can take the stress out of hiring new staff.

**Our services are provided at no cost to you.**

**cvgt.com.au**  
**13 cvgt - 13 28 48**

*The information provided in this brochure is of a general nature. Employers should contact their own advisers on how this information may apply to their circumstances. Information is correct as at July 2015. Benefits and services are subject to change at any time without notice. Please check with CVGT Australia for full and current details.*